

## **Membership, Terms of Reference and Appointments to Outside Bodies**

### **Purpose**

For decision.

### **Summary**

This report outlines the terms of reference and membership for the LGA's Children and Young People Board for the 2016/17 meeting cycle. The report also outside bodies to which the Board is asked appoint for the 2016/17 meeting cycle.

### **Recommendations**

That the Board:

1. Formally note the terms of reference and membership for the LGA's Children & Young People Board and the list of Board dates for 2016/17 (attached as **Appendices A, B and C** respectively).
2. Formally re-appoint those members already in post, and appoint members to the outside bodies described in **Appendix D**, ensuring that the bodies to which they wish to appoint accurately reflect LGA priorities.
3. Receive appropriate feedback from members representing the Board on outside bodies over the previous meeting cycle.

### **Action**

Officers to inform outside bodies of any changes in, or confirm continuation of LGA representatives.

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## **Membership, terms of reference and Appointments to Outside Bodies**

### **Children and Young People (CYP) Board terms of reference, membership and meeting dates 2016/17**

1. Members are invited to agree the Board's terms of reference for this year (attached as **Appendix A**). Members are asked to formally note the membership and the Board's Lead Members for 2016/17 (as detailed in **Appendix B**). In addition Members are asked to note the meeting dates for the 2016/17 cycle (attached as **Appendix C**).

### **CYP outside body appointments**

2. The LGA benefits from a wide network of member representatives on outside bodies across all Boards. These appointments are reviewed on an annual basis across the Association to ensure that the aims and objectives of the outside bodies remain pertinent to the LGA. A database for centrally recording all the information relating to appointments is held by the Member Services team.
3. A list of the organisations to which the Board will appoint member representatives for the 2016/17 meeting cycle is attached at **Appendix D**. Members are asked to nominate the appointments for this meeting cycle, which are to be made in proportion with political representation across the LGA.
4. Members are asked to **re-appoint** those councillors who are remaining in post. These are;
  - 4.1. Cllr Chris Coleman (Liberal Democrat) – Adoption Leadership Board
  - 4.2. Cllr Richard Watts (Labour) – The Wood Review
5. Members are asked to **appoint** councillors to current vacancies. These include;
  - 5.1. National Youth Agency
  - 5.2. Improving Mental Health for Looked After Children: Expert Group
6. The Board is asked to note that a previous Chairman of the Board, Cllr David Simmonds, is now Chairman of the LGA's Asylum, Migration and Refugee Task Group. Details of the group are as follows;
  - 6.1. The member led LGA Asylum, Refugee and Migration Task Group is made up of regional members and Regional Strategic Migration Partnership representation covering all of the English regions, Northern Ireland, Wales and Scotland. Its primary focus are issues around the asylum, refugee and migration agenda from a local government perspective. The LGA, via the Task Group, has been involved in discussions with Government and with regions for a long period of time. These discussions have been concerned with how to work together to find sustainable solutions to these issues which also minimise the pressures on local authorities, local

communities and vulnerable individuals. The Group reports to the Children and Young People and Community Wellbeing Board. A member from each LGA Political Group also oversees and advises on the LGA position on asylum and refugee resettlement.

7. The Board is also asked to note the removal of the National Group on Sexual Violence against Children and Vulnerable Adults, as they are no longer a functioning organisation

#### **Financial Implications**

8. There are no substantial financial implications arising directly from this report. Reasonable travel and subsistence costs will be paid by the LGA for expenses incurred by a member appointee, whilst carrying out a representative role on an outside body on behalf of the LGA.

## Appendix A

### Terms of Reference: Children Young Peoples Board

1. The purpose of the Children and Young People Board is to engage with and develop a thorough understanding of the issues within its brief and how legislation does or could affect councils and their communities. The Board's brief is to provide strategic oversight of all the LGA's policy and improvement activity in relation to the wellbeing of children and young people, including education, social care and careers.
2. The Board should seek to involve councillors in supporting the delivery of these priorities (through task groups, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
3. The Children and Young People Board's responsibilities include.
  - 3.1. Ensuring the priorities of councils are fed into the business planning process.
  - 3.2. Developing a work programme to deliver the business plan priorities relevant to their brief, covering lobbying campaigns, research, and improvement support in the context of the strategic framework set by Improvement & Innovation Board and events and linking with other boards where appropriate.
  - 3.3. Sharing good practice and ideas to stimulate innovation and improvement.
  - 3.4. Representing and lobbying on behalf of the LGA including making public statements on its area of responsibility.
  - 3.5. Building and maintaining relationships with key stakeholders.
  - 3.6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
  - 3.7. Responding to specific issues referred to the Board by one or more member councils or groupings of councils.
4. The Children and Young People Board may:
  - 4.1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
  - 4.2. Appoint member champions from the Board to lead on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

### Quorum

5. One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

### **Political Composition**

6. Conservative group: 7 members
  7. Labour group: 7 members
  8. Independent group: 2 members
  9. Liberal Democrat group: 2 members
10. Substitute members from each political group may also be appointed.

### **Frequency per year**

11. Meetings to be held five times a year.

### **Reporting Accountabilities**

12. The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive's July meeting.

**Appendix B**

**Children and Young People Board – Membership 2016/17**

<b>Councillor</b>	<b>Authority</b>
<b>Conservative ( 7 )</b>	
Cllr Roy Perry (Vice-Chairman)	Hampshire County Council
Cllr Gareth Barnard	Bracknell Forest Borough Council
Cllr Liz Hacket Pain	Monmouthshire County Council
Cllr Ian Hudspeth	Oxfordshire County Council
Cllr Dick Madden	Essex County Council
Cllr Ian Parry	Staffordshire County Council
Cllr Janet Walton	Borough of Poole
<b>Substitutes</b>	
Cllr Matt Bennett	Birmingham City Council
Cllr Ryan Brent	Portsmouth City Council
Cllr Peter Oakford	Kent County Council
<b>Labour ( 7 )</b>	
Cllr Richard Watts (Chair)	Islington Council
Cllr John Kent	Thurrock Council
Cllr Bob Cook	Stockton-on-Tees Borough Council
Cllr Anne Burns	Cumbria County Council
Cllr Anntoinette Bramble	Hackney London Borough Council
Cllr David Mellen	Nottingham City Council
Cllr Roz Gladden	Liverpool City Council
<b>Substitutes</b>	
Cllr Megan Swift	Calderdale Metropolitan Borough Council
Cllr Dora Dixon-Fyle MBE	Southwark Council
Cllr Rachel Harris	Dudley Metropolitan Borough Council
<b>Independent ( 2 )</b>	
Cllr Gillian Ford (Deputy Chair)	Havering London Borough Council
Cllr Paul Cullen	Richmondshire District Council
<b>Substitutes</b>	
Cllr Helen Grant	Richmondshire District Council
Cllr Lorna Corke	Sedgemoor District Council
Cllr Rebecca Novell	Lancaster City Council
<b>Liberal Democrat ( 2 )</b>	
Cllr Liz Green (Deputy Chair)	Kingston upon Thames Royal Borough Council
Cllr Christopher Coleman	Cheltenham Borough Council
<b>Substitutes</b>	
Cllr Jon Hubbard	Wiltshire Council

**Appendix C**

**Meeting Dates 2016/17**

<b>DAY (2016)</b>	<b>DATE</b>	<b>TIME</b>	<b>Room at Local Government House (LGH) or Layden House</b>
Thursday	29 September 2016	11.00 – 13.00	The Westminster Suite, LGH
Thursday	3 November 2016	16.30 – 17.30	Manchester Central Convention Complex, Manchester
<b>DAY (2017)</b>			
Friday	13 January 2017	11.00 – 13.00	Rooms D&E, Layden House
Thursday	23 March 2017	11.00 – 13.00	Rooms A&B, Layden House
Thursday	29 June 2017	11.00 – 13.00	Rooms A&B, Layden House

**Children and Young People: Outside Bodies**

Appendix E

Organisation / contact details	Background	Representatives 2015/16	LGA Contact Officer
<p><b>National Youth Agency</b></p> <p>Contact: Jaede Todner Tel: Email: <a href="mailto:jaedet@nya.org.uk">jaedet@nya.org.uk</a></p>	<p>The Agency aims to advance youth work to promote young people's personal and social development, as well as their voice, influence and place in society.</p>	<p><b>1 vacancy</b></p>	<p>Ian Keating, Principal Policy Adviser +44 (0)20 7664 3032 <a href="mailto:ian.keating@local.gov.uk">ian.keating@local.gov.uk</a></p>
<p><b>Adoption Leadership Board</b></p> <p>Contact: Maria Atkins (Business Support Officer) Tel: Email: <a href="mailto:maria.atkins@cva.org.uk">maria.atkins@cva.org.uk</a></p>	<p>The ALB was jointly developed by Government, local authorities and the voluntary sector to provide national leadership to the adoption system, improve its performance and tackle the key challenges it currently faces.</p>	<p><b>1 position</b></p> <p>Cllr Chris Coleman (Lib Dem) Cheltenham Borough Council</p>	<p>Ian Keating, Principal Policy Adviser +44 (0)20 7664 3032 <a href="mailto:ian.keating@local.gov.uk">ian.keating@local.gov.uk</a></p>
<p><b>Wood Review External Advisory Board</b></p> <p>Contact: Alan Wood (something) Tel: Email: <a href="mailto:atrwood1954@yahoo.co.uk">atrwood1954@yahoo.co.uk</a></p>	<p>The Wood Review is a Department for Education commissioned review into the role of local councils in education and children's services. An External Advisory Board has been formed to shape the project and sign off key decisions, and includes both Chair of the CYP Board and Sally Burlington, LGA Head of Policy.</p>	<p><b>1 position</b></p> <p>Cllr Richard Watts (Lab) Islington Council</p>	<p>Ian Keating, Principal Policy Adviser +44 (0)20 7664 3032 <a href="mailto:ian.keating@local.gov.uk">ian.keating@local.gov.uk</a></p>
<p><b>Improving Mental Health for Looked After Children: Expert Group</b></p> <p>Contact: Andrew Parkinson Tel: Email: <a href="mailto:andrew.parkinson@tlap.org.uk">andrew.parkinson@tlap.org.uk</a></p>	<p>This expert group is a project within the Social Care Institute for Excellence. It has been commissioned by the Department of Health to improve the mental health and emotional wellbeing support for children and young people in the care system by developing care pathways, models of care, quality principles and innovative products and plans.</p>	<p><b>1 vacancy</b></p>	<p>Ian Keating, Principal Policy Adviser +44 (0)20 7664 3032 <a href="mailto:ian.keating@local.gov.uk">ian.keating@local.gov.uk</a></p>



**Appointments to LGA bodies**

**Proportionality Figures 2016 / 2017**

Members are asked to ensure that appointments for 2016/17 are in broad proportionality with the 18 Member political group makeup of the Board, which is as follows:

7 Labour, 7 Conservative, 2 Independent, 2 Liberal Democrat.

NB: Based on the LGA Political Proportionality Figures, the 4 seats available for appointments this cycle should be distributed as follows;

1 Conservative, 1 Labour, 1 Liberal Democrat, 1 Independent